

PATIENT REGISTRATION

ID: _____ Chart ID: _____

First Name: _____ Last Name: _____ Middle Initial: _____

Patient Is: Policy Holder Responsible Party Preferred Name: _____

Responsible Party (if someone other than the patient)

First Name: _____ Last Name: _____ Middle Initial: _____
 Address: _____ Address 2: _____
 City, State, Zip: _____ Pager: _____
 Home Phone: _____ Work Phone: _____ Ext: _____ Cellular: _____
 Birth Date: _____ Soc Sec: _____ Drivers Lic: _____
 Responsible Party is also a Policy Holder for Patient Primary Insurance Policy Holder Secondary Insurance Policy Holder

Patient Information

Address: _____ Address 2: _____
 City: _____ State / Zip: _____ Pager: _____
 Home Phone: _____ Work Phone: _____ Ext: _____ Cellular: _____
 Sex: Male Female Marital Status: Married Single Divorced Separated Widowed
 Birth Date: _____ Age: _____ Soc Sec: _____ Drivers Lic: _____
 E-mail: _____ I would like to receive correspondences via e-mail.

Section 2

Section 3

Employment Status: Full Time Part Time Retired
 Student Status: Full Time Part Time
 Medicaid ID: _____ Pref. Dentist: _____
 Employer ID: _____ Pref. Pharmacy: _____
 Carrier ID: _____ Pref. Hyg: _____

PT NO SHOWS _____
 N2O PT _____
 FULL ORTHO PT _____

Primary Insurance Information

Name of Insured: _____ Relationship to Insured: Self Spouse Child Other
 Insured Soc. Sec: _____ Insured Birth Date: _____
 Employer: _____ Ins. Company: _____
 Address: _____ Address: _____
 Address 2: _____ Address 2: _____
 City, State, Zip: _____ City, State, Zip: _____
 Rem. Benefits: _____ Rem. Deduct: _____

Secondary Insurance Information

Name of Insured: _____ Relationship to Insured: Self Spouse Child Other
 Insured Soc. Sec: _____ Insured Birth Date: _____
 Employer: _____ Ins. Company: _____
 Address: _____ Address: _____
 Address 2: _____ Address 2: _____
 City, State, Zip: _____ City, State, Zip: _____
 Rem. Benefits: _____ Rem. Deduct: _____

Patient Name:

Birth Date:

Date Created:

Although dental personnel primarily treat the area in and around your mouth, your mouth is a part of your entire body. Health problems that you may have, or medication that you may be taking, c

Are you under a physician's care now? Yes No If yes

Have you ever been hospitalized or had a major operation? Yes No If yes

Have you ever had a serious head or neck injury? Yes No If yes

Are you taking any medications, pills, or drugs? Yes No If yes

Do you take, or have you taken, Phen-Fen or Redux? Yes No If yes

Have you ever taken Fosamax, Boniva, Actonel or any other medications containing bisphosphonates? Yes No If yes

Are you on a special diet? Yes No

Do you use tobacco? Yes No

Do you use controlled substances? Yes No If yes

Women: Are you...

Pregnant/Trying to get pregnant? Nursing? Taking oral contraceptives?

Are you allergic to any of the following?

Aspirin Penicillin Codeine Acrylic
 Metal Latex Sulfa Drugs Local Anesthetics

Other? If yes

Do you have, or have you had, any of the following?

AIDS/HIV Positive <input type="radio"/> Yes <input type="radio"/> No	Cortisone Medicine <input type="radio"/> Yes <input type="radio"/> No	Hemophilia <input type="radio"/> Yes <input type="radio"/> No	Radiation Treatments <input type="radio"/> Yes <input type="radio"/> No
Alzheimer's Disease <input type="radio"/> Yes <input type="radio"/> No	Diabetes <input type="radio"/> Yes <input type="radio"/> No	Hepatitis A <input type="radio"/> Yes <input type="radio"/> No	Recent Weight Loss <input type="radio"/> Yes <input type="radio"/> No
Anaphylaxis <input type="radio"/> Yes <input type="radio"/> No	Drug Addiction <input type="radio"/> Yes <input type="radio"/> No	Hepatitis B or C <input type="radio"/> Yes <input type="radio"/> No	Renal Dialysis <input type="radio"/> Yes <input type="radio"/> No
Anemia <input type="radio"/> Yes <input type="radio"/> No	Easily Winded <input type="radio"/> Yes <input type="radio"/> No	Herpes <input type="radio"/> Yes <input type="radio"/> No	Rheumatic Fever <input type="radio"/> Yes <input type="radio"/> No
Angina <input type="radio"/> Yes <input type="radio"/> No	Emphysema <input type="radio"/> Yes <input type="radio"/> No	High Blood Pressure <input type="radio"/> Yes <input type="radio"/> No	Rheumatism <input type="radio"/> Yes <input type="radio"/> No
Arthritis/Gout <input type="radio"/> Yes <input type="radio"/> No	Epilepsy or Seizures <input type="radio"/> Yes <input type="radio"/> No	High Cholesterol <input type="radio"/> Yes <input type="radio"/> No	Scarlet Fever <input type="radio"/> Yes <input type="radio"/> No
Artificial Heart Valve <input type="radio"/> Yes <input type="radio"/> No	Excessive Bleeding <input type="radio"/> Yes <input type="radio"/> No	Hives or Rash <input type="radio"/> Yes <input type="radio"/> No	Shingles <input type="radio"/> Yes <input type="radio"/> No
Artificial Joint <input type="radio"/> Yes <input type="radio"/> No	Excessive Thirst <input type="radio"/> Yes <input type="radio"/> No	Hypoglycemia <input type="radio"/> Yes <input type="radio"/> No	Sickle Cell Disease <input type="radio"/> Yes <input type="radio"/> No
Asthma <input type="radio"/> Yes <input type="radio"/> No	Fainting Spells/Dizziness <input type="radio"/> Yes <input type="radio"/> No	Irregular Heartbeat <input type="radio"/> Yes <input type="radio"/> No	Sinus Trouble <input type="radio"/> Yes <input type="radio"/> No
Blood Disease <input type="radio"/> Yes <input type="radio"/> No	Frequent Cough <input type="radio"/> Yes <input type="radio"/> No	Kidney Problems <input type="radio"/> Yes <input type="radio"/> No	Spina Bifida <input type="radio"/> Yes <input type="radio"/> No
Blood Transfusion <input type="radio"/> Yes <input type="radio"/> No	Frequent Diarrhea <input type="radio"/> Yes <input type="radio"/> No	Leukemia <input type="radio"/> Yes <input type="radio"/> No	Stomach/Intestinal Disease <input type="radio"/> Yes <input type="radio"/> No
Breathing Problems <input type="radio"/> Yes <input type="radio"/> No	Frequent Headaches <input type="radio"/> Yes <input type="radio"/> No	Liver Disease <input type="radio"/> Yes <input type="radio"/> No	Stroke <input type="radio"/> Yes <input type="radio"/> No
Bruise Easily <input type="radio"/> Yes <input type="radio"/> No	Genital Herpes <input type="radio"/> Yes <input type="radio"/> No	Low Blood Pressure <input type="radio"/> Yes <input type="radio"/> No	Swelling of Limbs <input type="radio"/> Yes <input type="radio"/> No
Cancer <input type="radio"/> Yes <input type="radio"/> No	Glaucoma <input type="radio"/> Yes <input type="radio"/> No	Lung Disease <input type="radio"/> Yes <input type="radio"/> No	Thyroid Disease <input type="radio"/> Yes <input type="radio"/> No
Chemotherapy <input type="radio"/> Yes <input type="radio"/> No	Hay Fever <input type="radio"/> Yes <input type="radio"/> No	Mitral Valve Prolapse <input type="radio"/> Yes <input type="radio"/> No	Tonsillitis <input type="radio"/> Yes <input type="radio"/> No
Chest Pains <input type="radio"/> Yes <input type="radio"/> No	Heart Attack/Failure <input type="radio"/> Yes <input type="radio"/> No	Osteoporosis <input type="radio"/> Yes <input type="radio"/> No	Tuberculosis <input type="radio"/> Yes <input type="radio"/> No
Cold Sores/Fever Blisters <input type="radio"/> Yes <input type="radio"/> No	Heart Murmur <input type="radio"/> Yes <input type="radio"/> No	Pain in Jaw Joints <input type="radio"/> Yes <input type="radio"/> No	Tumors or Growths <input type="radio"/> Yes <input type="radio"/> No
Congenital Heart Disorder <input type="radio"/> Yes <input type="radio"/> No	Heart Pacemaker <input type="radio"/> Yes <input type="radio"/> No	Parathyroid Disease <input type="radio"/> Yes <input type="radio"/> No	Ulcers <input type="radio"/> Yes <input type="radio"/> No
Convulsions <input type="radio"/> Yes <input type="radio"/> No	Heart Trouble/Disease <input type="radio"/> Yes <input type="radio"/> No	Psychiatric Care <input type="radio"/> Yes <input type="radio"/> No	Venereal Disease <input type="radio"/> Yes <input type="radio"/> No
			Yellow Jaundice <input type="radio"/> Yes <input type="radio"/> No

Have you ever had any serious illness not listed above? Yes No If yes

Comments:

To the best of my knowledge, the questions on this form have been accurately answered. I understand that providing incorrect information can be dangerous to my (or patient's) health. It is my responsibility to inform the dental office of any changes in medical status.

Signature of Patient, Parent or Guardian:

X _____

Date: _____

Angelina Anisimova, D.D.S.
GENERAL DENTISTRY

GENERAL CONSENT FORM

Please read this form carefully. Should you have any questions, our office manager will be delighted to help you.

1. I hereby authorize and direct Dr. Angelina Anisimova and dental auxiliaries/dental hygienist to perform dental treatment with the use of any necessary or advisable radiographs (x-rays) and/or any other diagnostic aids in order to complete a thorough diagnosis and treatment plan.
2. I understand that certain parts of the treatment may be performed by certified paraprofessionals (Dental assistants) other than the dentist.
3. I also authorize Dr Anisimova and dental auxiliaries to take and to use photographs, radiographs, other diagnostic materials and treatment records of my face, jaws and teeth, before, during and after treatment for the purposes of teaching, research, and scientific publication. The photographs shall be used for dental records, marketing materials (including website and printed materials) and if in the judgment of Dr. Anisimova, dental research, education, or science will be benefited by their use. Such photographs, diagnostic and treatment information may be published and republished, either separately or in connection with each other, in professional journals or medical books, or used for any other purpose which s/he may deem proper in the interest of medical education, knowledge, or research. It is specifically understood that in any such publication or use no patient will be identified by name and full face will not be used (Identifying information will be kept confidential). The aforementioned photographs may be modified or retouched in any way that my dentist, in her discretion, may consider desirable.
4. I understand x-rays, photographs, models of the mouth, and/or any other diagnostic aid used for an accurate diagnosis and treatment planning are the property of Dr. Anisimova but copies are available upon request. I also understand I do not expect compensation, financial or otherwise, for the use of photographs.
5. In general terms, the dental procedure(s) can include but not be limited to:
 - a. Comprehensive oral examination radiographs, cleaning of the teeth, and the application of topical fluoride.
 - b. Periodontal treatment including placement of Arestin if it is needed.
 - c. Treatment of disease, or injured teeth with dental restorations (fillings), crowns, or root canal treatments.
 - d. Oral Surgery: Extraction of one or more teeth.
 - e. Placement of space maintainers and/or replacement of missing teeth with dental prosthesis.
 - f. Treatment of Disease or injured oral tissues secondary to traumatic injuries and/or accidents and/or infection.
6. I understand the Dr. Anisimova is not responsible for previous dental treatment. I understand that, in the course of treatment, this previously existing dentistry may need adjustment and/or replacement.
7. I realize the guarantees of results or absolute satisfaction is not always possible in dental health service.
8. I have answered all the questions about me or my dependent's medical history and present health condition fully and truthfully. I have told Dr. Anisimova or other staff member about all medical conditions, including allergies, I also understand if I or my dependent ever had any changes in health status or any change in medications(s), I will inform Dr. Anisimova at the next appointment
9. I authorize Dr. Anisimova's office to forward a review of findings and/or any other dental information to the referring doctor (if such has been the referral source) or any other health care giver for his/her records, as well as any third parties such as insurance companies who may request information.

I hereby acknowledge that I have read and understand this consent and the meaning of its contents. All questions have been answered in a satisfactory manner and I believe I have sufficient information to give this informed consent. I further understand that this consent shall remain in effect until terminated by me.

Patient name _____

Signature _____ Date _____

14399 MANCHESTER ROAD
MANCHESTER, MO 63011
TELEPHONE (636) 227-2777
FAX (636) 227-1027


Angelina Anisimova, D.D.S.
GENERAL DENTISTRY

PATIENT APPOINTMENT AND FINANCIAL POLICIES

Dear Valued Patient,

We very much appreciate the trust you have placed in us as your dental provider. Our top priority is to help you achieve healthy gums and strong, healthy teeth that last a lifetime. In order to accomplish this, we have found it necessary to implement certain office policies:

FINANCIAL POLICY

-In the case where you do have insurance coverage, we will file insurance for the portion of the fee that we estimate they will cover, and you will be required to pay the estimated balance due. Once payment from insurance has been received, if there is any balance still remaining, it will be billed to you. If the payment from the insurance results in a credit balance, this will be refunded to you.

Following is our policy on payment options, should treatment be necessary:

1. **Pay in full in advance.** Since it requires less administration on our part, should you choose this option, we will extend an accounting discount. Also we want to let you know we offer discount to our senior patients and patients without dental insurance, our office manager will explain you about it.
2. **Financing.** There is a company we work with, **CareCredit** that provide financing to patients specifically for their dental treatment. This allows you to spread out the cost of your treatment over time, with no interest (6 or 12 months) or extended plans with low interest charges, depending on which option you choose.
3. **"Pay as you go".** In the event that you want to pay on every visit we accept cash, check or credit cards we will unable to offer any discount on this option. The payment is due when you arrive for your treatment and service is rendered.

APPOINTMENT POLICY

Every effort is made to keep on schedule so we respectfully ask patients to be prompt and keep their appointments. We try to remind patients by telephone/email (one week in advance and 2 days before) but please do not depend on this courtesy. If we are unable to reach you, your appointment card will serve as the confirmation of your appointment and implies your obligation to be present. That time has been reserved especially for you. This means no other patient has been schedule for that particular patient slot, and that anyone else wishing to schedule for that time has had to be given a different time for their appointment. **We reserve the right to charge a minimum fee of \$35 for any appointment cancelled or missed without a 2 (two) business day advance notice** (e.g. if your appointment is schedule for Monday at 3 pm and you need to re-schedule, you must call us the prior Friday before 12 pm). **Exceptions** to this policy can be determined only on an individual basis (**emergency situations**) according to the circumstances. These charges are allowed by your insurance company but considered as the patient's responsibility to pay.

We strive to ensure you are informed of all of our policies and procedures, and to make all aspects of your experience with us comfortable for you as possible. If you have any questions about this or any other of our office policies, please ask to speak with our Office Manager, so that these can be addressed.


We believe that good communication is the key to excellence in dental care.

I have read and I understand the above Patient Payment Policies, and I have been provided with the answers to any questions I have at this time.

Patient name _____ Date _____

Signature _____

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GENERAL DENTISTRY

HIPAA

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) provides privacy protections to your medical records.

Our benefits office (or other third party designated by our office) may sometimes need to disclose medical information or payment information protected by HIPAA in relation to our group health plans to your family members or close friends involved in your health care. For example, your spouse may need to contact us if you are in the hospital to determine whether a particular procedure is covered under our group health plan or may need assistance filing a claim for medical services. Under HIPAA, unless you specifically object, we are allowed to use our professional judgment in deciding whether to discuss your medical and payment information with your family members or close friends. However, we would like to provide you with the opportunity to tell us with whom we may discuss your medical or payment information under our group health plans.

**You may communicate with the following individuals relating to my medical or payment information:
(Family member/friend/relative):**

RELEASE OF RECORDS POLICY

In the event you need your dental records to be released to another dental office or an individual we require a release records form to be signed 2 business days in advance to the release.

Initials

ACKNOWLEDGEMENT OF RECEIPT

I acknowledge that I received a copy of Dr. Angelina Anisimova Notice of Privacy Practices or the office staff member has asked me if I want a copy of it.

Patient name _____ Date _____

Signature _____ (if a patient is a minor , parent or legal guardian needs to sign this form)

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